

## Walla Walla Valley Academy Technologies Contract

Walla Walla Valley Academy's technologies use policy has been established to communicate clear guidelines for safe use of the system, as well as to give students and staff as much freedom and access to the software and data on the system as possible. In order to maintain this freedom, responsibility must be taken by the users of the system to maintain its integrity. These guidelines include computer use but are not limited to this area of technology. Students are expected to use good judgement in all use of technologies. Although we desire to give the best possible service, we cannot guarantee all systems to function as planned.

I understand that violation of the following policies and responsibilities will lead to consequences ranging from a simple instructional interview to expulsion from WWVA. If an infraction relates directly to a class, I may also be dismissed from that class with a WF grade. Parents/guardians will be contacted regarding any significant incident.

- If there is anything apparently wrong with the equipment to which I have been assigned, I am to notify the instructor or lab assistant immediately.
- All system accounts and equipment are to be used only for authorized educational purposes and I am responsible for all of my activity done under my account.
- I realize that my personal directory space is limited and that I must manage that space so as to leave room for assigned activities. (Tech. personnel will delete large or illegal files found in your personal directories.)
- My authorized activities are limited to the applications and software provided on the system. I will not acquire, download, create, or distribute unauthorized material.
- Files brought on a disk, or other media, to WWVA must be class or school related to be accessed by a school computer. (I.e. no outside programs may be accessed through school computers unless authorized.)
- I will maintain the secrecy of my own password and log in only to my own personal account or other account(s) for which I am authorized by WWVA.
- I will not bring food or drink into the computer area.
- I will do my own assigned class work not sharing or copying class work or files from someone else.
- I will not use obscenity or profanity in my work or storage space personal or shared.
- I will use all school equipment carefully and will not deface, tamper with, vandalize or misuse any of the equipment (i.e. Keyboard, mouse, monitor, computer), or software. This includes workstation and chairs.
- I choose not to "hack" defined as attempting to gain access to any area not designated for student use.

### Internet

- I will use my Internet privileges for positive educational purposes.
- I will promptly exit from any page/site, which contains pornographic or otherwise objectionable content, and notify the teacher or supervisor. (ComSifter filtering is intended to help you avoid the above, and is CIPA-compliant. See <http://www.comsift.com>.)
- I will not download any executable applications or script files unless approved by the technology committee.
- I will not use Walla Walla Valley Academy's Internet access to tamper/hack any World Wide Web site/server.
- Student communication via e-mail or live, at WWVA is prohibited. This includes instant messaging, chat, file-sharing, etc. The only exceptions are student to teacher communication or teacher authorized Moodle use.

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_